
CONSTITUTION AND BY-LAWS

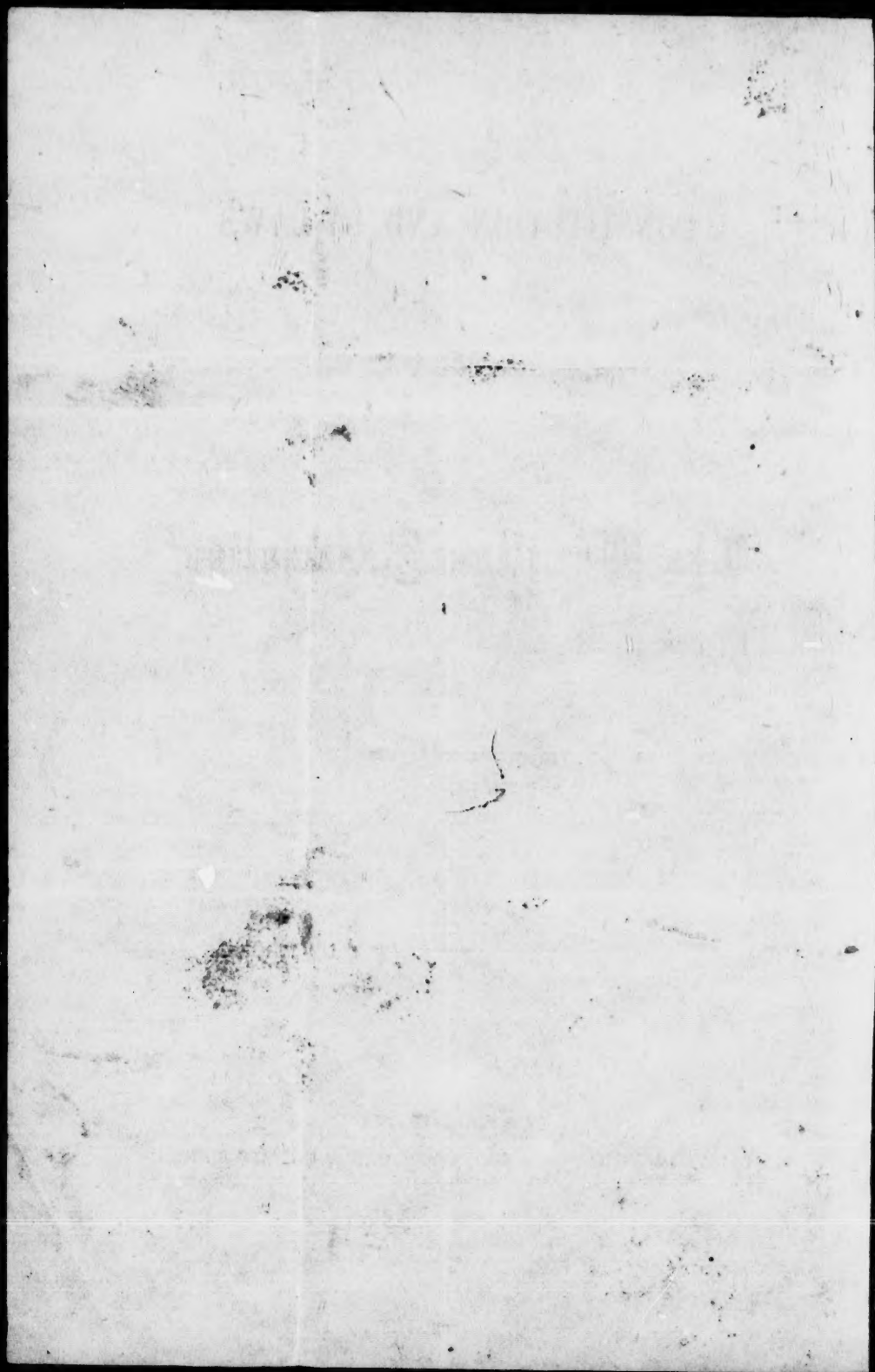
OF

The Hamilton Association,

INSTITUTED 1857.

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HAMILTON:

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1857.

Vice-Presidents { DR. RAE.
DR. HURLBURT.

Recording Secretary.....DR. CRAIGIE.

*Librarian and Curator of Museum.....*ARTHUR HARVEY, Esq.

JUDGE LOGIE, G. L. REID, Esq., A. BRAID, Esq., C. FREELAND, Esq.,
DR. HAMILTON, and the Presidents, Secretaries and Treasurer.

CONSTITUTION.

I.—NAME AND OBJECTS.

THE main objects of THE HAMILTON ASSOCIATION shall be the formation of a *Library* and *Museum*, the cultivation of Literature and Science, and the illustration of the History and Physical Characteristics of the Country.

II.—MEMBERS.

1. Members may be Honorary, Ordinary, or Corresponding.
2. Honorary members must be men eminent for their Literary or Scientific attainments, their number being limited to twenty-five, and their election made at the Annual General Meeting only, their names being announced at the previous monthly meeting.
3. Ordinary members are those who pay an annual contribution of four dollars; or a payment of forty dollars shall constitute an ordinary member for life.
4. Corresponding members are those who reside at a distance of more than twenty miles from the city, who are distinguished for Literary or Scientific attainments, or who contribute to the objects of the Association. They shall have all the privileges of ordinary members, with the exception of being eligible to office.
5. Proposals for the admission of Ordinary and Corresponding members may be made at any regular meeting, and decided on by ballot at the next regular meeting.
6. A majority of the votes of those present shall determine every question.
7. Dissentients, on any other point than the election of members, may have their reasons of dissent, if put in writing at the time, entered on the minutes—if given in afterwards, such reasons shall be read after the minutes, at the next meeting, and kept *in retentis*.

III.—OFFICE-BEARERS.

1. The Officers shall be a President, two Vice-Presidents, a Corresponding and Recording Secretary, Treasurer, Librarian and Curator of the Museum—all of whom except the Librarian and Curator, together with a Committee of five, shall form the Council.

2. They shall be elected at the Annual General Meeting on the first Monday in May, and continue in office for one year, or until their successors are appointed. They may be re-elected to the same, or any other office.

3. The President, or Chairman of the Meeting, shall have a casting vote, in addition to his ordinary vote.

IV.—MEETINGS.

1.—The Association shall meet on the first Monday of every month, from November to May inclusive, or oftener if deemed proper, at eight o'clock, p.m.—five members to constitute a quorum.

2. Special meetings may be held at any time, on the call of the President, in his own right, or on the requisition of three members—but no business shall be transacted except that for which the meeting is called.

V.—SECTIONS.

The Association may be divided into sections, each section formed of members wishing to cultivate some special subject embraced within the scope of the Association.

VI.—BY-LAWS, &c.

1. By-laws for the government of the Society may be made and altered from time to time, but any intended alteration or addition shall be announced and read one month previous to its being submitted to the ballot.

2. No alteration in the Constitution can be made, but on the written motion of three members, and after two months notice.

3. Should the Association be at any time dissolved, the Library and Museum shall be preserved entire, and given to some Scientific or Educational institution in the city.

BY-LAWS.

PAYMENTS.

1. Members shall pay their entrance dues, of \$4, within one month after being notified of their election, and subscribe their assent to the Constitution and By-laws. The annual dues shall be payable on the 1st of November.

2. No ordinary member, in arrears for one year, shall be entitled to vote, or be eligible to office, and if, after two years, his annual dues remain unpaid, he shall, *ipso facto*, cease to be a member.

3. Corresponding members pay no dues—they may become ordinary members without a new election, by the payment of annual dues.

OFFICE-BEARERS.

PRESIDENT.

1. The President, when in the Chair, shall inform the Association of the proceedings of the Council since last report, receive and read motions and cause the sense of the meeting to be taken on them, preserve order, and direct the proceedings of the meeting in the regular course. An appeal may be made, from any of his decisions, to the meeting.

2. A Vice President, in the absence of the President, shall preside, perform his duties and have his privileges.

3. In the absence of the President and both Vice Presidents, a Chairman for the meeting shall be chosen by those present.

SECRETARIES.

The Corresponding Secretary shall conduct all the general correspondence, preserving letters received, and copies of letters written by him, announce the receipt of all letters and papers, and read such as the Council or Association may require.

The Recording Secretary shall take minutes of the proceedings at the meetings of the Association and Council, which, when read at next meeting, and approved, shall be entered in separate minute books. He shall issue notices of the meetings of the Association and Council; in the former case, two days, in the latter, one day, before the meeting. He shall notify members of their election, see that they subscribe the Constitution, and, with the other Secretary, conduct the ballot when required.

TREASURER.

The Treasurer shall have charge of the funds, under the direction of the Council. He shall collect Annual dues and fines, pay accounts approved of by the Council, make correct entries of income and expenditure, and submit a statement thereof to the Annual meeting.

AUDITORS.

Two Auditors shall be appointed at the meeting, on the first Monday in April, to examine the Treasurer's books, and vouchers, and report to the Annual meeting.

LIBRARIAN.

1. The Librarian shall have charge of the Library, under the direction of the Council, and be accountable for the books. He shall make a catalogue of the books, distinguishing those for circulation from books of reference.

2. Any member wishing to take out a book, must apply to the Librarian, at the times fixed by the Council, and the Librarian shall enter, in a book kept for that purpose, the name of the borrower, the title of the book, and the dates of its being given out and returned. Any book (except periodical works) may be kept two weeks, and if not then returned, the member retaining the book shall be subjected to a fine of 1s. 3d. for every succeeding week. Periodical works, which have not been three months in the Library, can be retained only seven days, but those that have been in the Library for a longer time, shall be subject to the same rules as other books.

3. Books returned at the appointed time may, if not wanted by

another member, be re-issued to the same person for another fortnight.

4. No book shall be purchased for the Library, unless it treats of some subject connected with the objects of the Association; but donations of books on any subject may be received.

5.—Members shall have access to the Library to consult books of reference, at such reasonable times as may be specified by the Council.

CURATOR OF MUSEUM.

1. The Curator shall have charge of the Museum, subject to the orders of the Council. The Museum shall contain four departments, Zoology, Botany, Mineralogy, and Miscellaneous, for each of which a separate catalogue shall be made of the specimens with their numbers. No specimens shall be taken out without the consent of the Council.

2. Duplicate specimens may be exchanged for an equivalent.

3. Donations to the Museum shall be entered on the catalogue of the department to which they belong, with the name of the donor.

4. Every member shall have access to the Museum, at the times specified by the Council, and any member may introduce visitors.

5. No case shall be opened without the sanction and presence of the Curator.

6. Special donations to the Library or Museum may be accepted on special conditions.

THE COUNCIL.

1. The Council shall have the management of all the funds and property of the association, and of the Library and Museum. They may choose their own chairman and five members shall constitute a quorum for the transaction of business. They shall keep minutes of their proceedings, and report to the association.

2. The Chairman, in his own right, or at the request of any two members, may call a meeting.

3. The Council shall arrange the order in which papers, or other

subjects for consideration, may be brought before the meetings of the association, and may receive papers from strangers.

4. Any paper read before the association and deemed worthy of preservation or publication shall, with the consent of the author, be placed at the disposal of the council.

III.—MODE OF ELECTION.

The Office-bearers and Committee shall be elected in the following manner, after *viva voce* nomination: Each member shall write the name of the person he selects for the office, and put the paper, without signature, in the ballot box. The Secretaries, or two Scrutineers, specially appointed, shall report the number of votes for each nominee, and the person having the majority of votes shall be elected. In case there are more than two nominees for one office, and no one has a majority of the total number of votes, the one having the smallest number of votes shall be struck off the list, and a fresh ballot taken.

IV.—MEETINGS.

At the ordinary meetings, the President shall take the chair at the appointed hour, or as soon thereafter as five members are present, and the following order of business shall be observed.

1. Reading, amending if necessary, and sanctioning the minutes of last meeting.
2. Transaction of any business arising out of the minutes, or lying over from the last meeting.
3. Motions, and balloting, for the admission of new members.
4. Introduction (by any member) of visitors to the meeting.
5. Announcement by the Corresponding Secretary of letters, papers, or other documents received since last meeting—and reading such of them as may be desired.
6. Report by the President of donations to the Library or Museum.
7. Reading, and remarks on, essays and papers.
8. Announcing, as far as practicable, the business for next meeting.

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